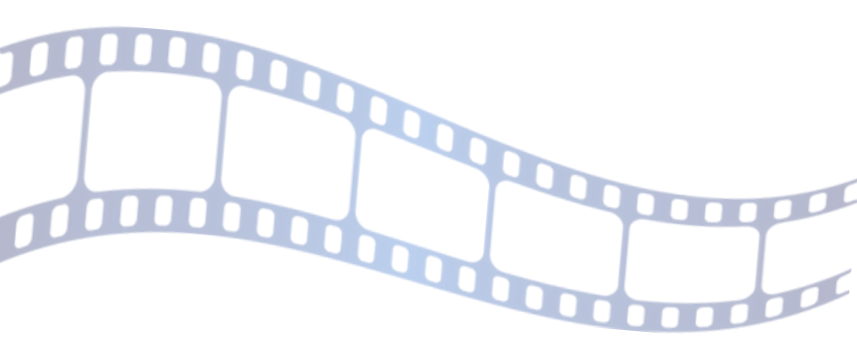


MAY 20-24, 2024

COACHES' PACKET



IOWA STATE
UNIVERSITY



Traveling to Iowa State University, Ames, Iowa

Getting here by ground transportation

Ames is a great driving destination and within a day's drive for many of your teams. Located just 25 miles north of Des Moines, Ames sits on the northwest corner of US HWY 30 and I-35; it's very easy to get to!

Getting here by air transportation – Des Moines International Airport (DSM)

Des Moines International Airport (DSM), which is located about 45-minutes to the south of Ames, has more than 100 daily arrivals and departures.

<https://www.flydsm.com/>

DSM partner airlines offer over 20 nonstop routes.

American Airlines | Allegiant | Delta | Frontier | Southwest | United

Other nearby airports

The Eastern Iowa Airport (CID) is located in Cedar Rapids, IA, and is a 1 ½ hour drive to Ames. - <https://flycid.com/>

The Dubuque Regional Airport is located in Dubuque, IA, and is a 3 hour drive to Ames - <https://www.flydbq.com/>

Please note, travelers are responsible for finding their own transportation to and from these airports.



Airport Shuttles

Discover Ames is offering round trip shuttle service for Odyssey of the Mind teams from the Des Moines International Airport (DSM) ONLY. DSM is a 45-minute drive from Ames. The arrival shuttle will run between the airport and OM Registration site at Sukup End Zone Club at Jack Trice Stadium.

Shuttles will be scheduled to accommodate Odyssey group arrivals and are not available at regular intervals or to other destinations. Delayed flights will be accommodated as quickly as possible.

Arrival service is available Monday, May 20 and Tuesday, May 21. Limited arrival shuttles on Sunday, May 19 and Wednesday, May 22.

Departure service is available Friday, May 24 and Saturday, May 25. No departure shuttles are available on Sunday, May 26.

What you will need to request an airport shuttle:

- Cost per person for a round trip shuttle (arrival and departure) is \$75; paid with a credit card or by check (payment must be received by time of service).
- **Deadline to request an airport shuttle is: May 3, 2024**
- Team Membership Number
- How many people are you requesting a shuttle for
- If your team is traveling on several different flights; you will need to complete the reservations multiple times based on travel schedule.
- Arrival Airline, Arrival Flight Number, Arrival Date, Arrival Time (arrival time of the flight NOT the time you want a shuttle)
- Departure Airline, Departure Flight, Departure Date, Departure Time (time of the flight NOT the time you want a shuttle)
- On-site Contact – Name, email, cell phone of the adult(s) that will be on-site with the group on travel days. The individuals listed in this section will be receiving the communication from Discover Ames on their shuttles.

For more information or to make your shuttle reservation, visit:

<https://go.iastate.edu/8RBJ1L>

Cost per person for a round trip shuttle: \$75.00

Airport Shuttle Deadline is May 3, 2024 at 11:59 PM CST

Airport Shuttles - Continued

Departure information will be available during the week of Odyssey and posted to www.discoverames.com/odyssey by Friday, May 24 at 10:00 a.m. The on-site contact provided during registration will be emailed this link as well. It will also be included in the registration confirmation.

Questions regarding **Airport Shuttles** may be directed to **Discover Ames**:
Katie Kramer, Director of Visitor Experience
katiek@discoverames.com | 515-817-6312

Additional Transportation Options

Out of state flight arrivals:

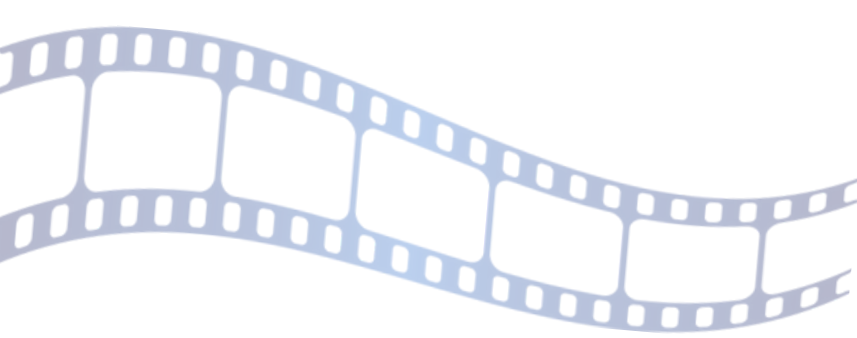
For flights from Chicago O'Hare (ORD) or the Minneapolis-St. Paul International Airport (MSP), charter service can be arranged through the two companies listed below. Please mention Odyssey of the Mind World Finals when inquiring about reservations.

- Executive Express: <https://www.executiveexpress.biz/coverage-areas/>
- Windstar Lines: <https://quotes.gowindstar.com/Quotations>

Additional ground transportation options:

Des Moines International Airport (DSM) visit:
<https://www.flydsm.com/at-the-airport/ground-transportation>

Cedar Rapids International Airport (CID) visit:
flycid.com/travel/ground-transportation/



Team Registration

Location

Registration will take place at Iowa State University's **Sukup End Zone Club** (SEZ Club).

Please note this is a different venue from the 2018 & 2022 Odyssey of the Mind World Finals.

Where can I find Sukup End Zone Club (SEZ Club)?

SEZ Club is located on the south side of Jack Trice Stadium and is near the intersection of University Blvd and SE 16th Street, Ames, IA. Sukup End Zone Club shares a parking lot with Reiman Gardens.

From Interstate 35 to US-30 West. Travel on US-30 West to South University Blvd in Ames. Take exit 146 from US-30 West to University Blvd. Continue North on University Blvd about 1-mile to the intersection of SE 16th Street and University Blvd. Turn left onto SE 16th Street and make another immediate left (it will appear you are entering Reiman Gardens parking lot).

Where can I park at Sukup End Zone Club (SEZ Club)?

There is free parking in lots S2, S3, S5 & S6. Please note that one or two of these lots will be closed to serve as our shuttle bus transfer station. Please avoid parking in Lot S1; this is Reiman Gardens parking lot.

SEZ Club on the Iowa State University map:

<https://www.fpm.iastate.edu/maps/?>

[layer=buildingnames,parking&ycenter=3640&xcenter=2292&zoom=2&markers=1&yshow1=3598&xshow1=2592&popup1=SEZ%20Club](https://www.fpm.iastate.edu/maps/?layer=buildingnames,parking&ycenter=3640&xcenter=2292&zoom=2&markers=1&yshow1=3598&xshow1=2592&popup1=SEZ%20Club)



Welcome to OM World Finals Registration

All team coaches must complete their OM WF registration upon arrival to Ames and Iowa State University.

Registration will be open:

Monday, May 20 – 2:00 pm – Midnight

Tuesday, May 21 – 10:00 am – Midnight

Wednesday, May 22 – 9:00 am – Noon *

*Wednesday registration will take place in the Room 2630 at the Memorial Union located on the campus of Iowa State University.

Coaches

Please proceed to the 2nd level of Sukup End Zone Club to finalize your team's registration process.

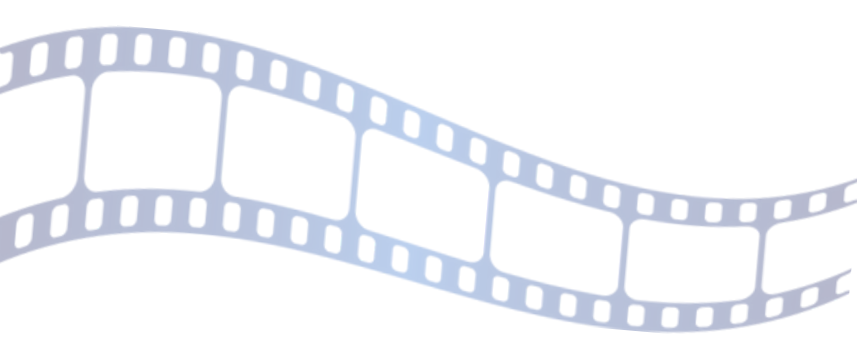
- Turn in team contract, medical and media release forms, and insurance waiver.
- Receive your team's housing assignment.
 - If assigned to a residence hall; you will receive your residence hall keys and further details.
 - If assigned to a team hotel; you will receive a map and directions and further details.
- Receive other important OM materials.

Teams

The 1st level of SEZ Club is available for teams to wait for their coaches while they finalize the registration process. Teams may pin trade, socialize with other Odyssey of the Mind participants, take a selfie at the OM photo station, flip through a Discover Ames visitors' guide, or purchase your 2024 OM apparel and swag at the souvenir/merchandise stand.

Late Night Arrivals

We strongly encourage teams to arrive to Ames and Iowa State University during the published registration hours, but understand that this may not be possible due to travel delays, etc. Please check back to this page for updated information on late night arrival process.



Housing

Campus Housing

Most residence rooms are double occupancy rooms; however, there are a few single, triple and quad occupancy rooms. The majority of housing areas have group bathrooms (shared by a floor) located nearby the sleeping rooms. A few housing accommodations have suite-style sleeping rooms with several rooms (up to four people) sharing a bathroom and some space is like an apartment with kitchenette and living room. Beds are single (twin) beds, most of which will be lofted over room furniture, and a few futon-style beds. Lofted beds have ladder to help the guests access the bed in the lofted space. Air-conditioned rooms are not guaranteed. Refrigerators are not supplied in any residence rooms unless requested for medical use. Please plan accordingly when making your housing plans.

Your team will be pre-assigned rooms in residence housing on campus. In order to accommodate all teams, it will be necessary to assign one person to every available bed. This means that if a team has 9 persons assigned to rooms with a total of 10 beds, there may be a person from another team of the same gender and similar age assigned to the remaining space. Males and females may be assigned within the same residence hall room if requested. Males and females may be assigned within the same suite or apartment, but not within the same sleeping room unless requested. Please inform team members of this possibility.

Each person will be provided with a pillow, pillowcase, sheets, blanket, 2 towels, 1 washcloth & soap. Daily towel exchanges will be available at a centralized location. Laundry facilities will be available within the residence area; cost of laundry and detergent is the person's responsibility.



Off Campus Housing

Some teams will be assigned to off campus housing. These locations will have shuttles to campus (shuttles will not be a continuous loop; a shuttle schedule will be provided at team check in and posted in the lobby of the hotels with morning shuttle times and evening return times from campus as well as late night shuttle schedule for the special events during the week). All teams housed off-campus by the university will be provided breakfast at their hotel and attendees will eat lunches and dinners at a designated dining center on campus.

Special Housing

If you have a team member with a medically required special housing assignment need (e.g., “uses wheelchair/quadruplegic and must have wheelchair accessible room & bathroom” or “has broken leg and using crutches/cannot manage a lofted bed/needs minimal stairs”), list the member’s full name, contact telephone number, email address and description of requirement when you submit your Lodging/Meals Reservation. Please indicate only medically required housing and dining needs that may affect placement.

24-Hour Assistance

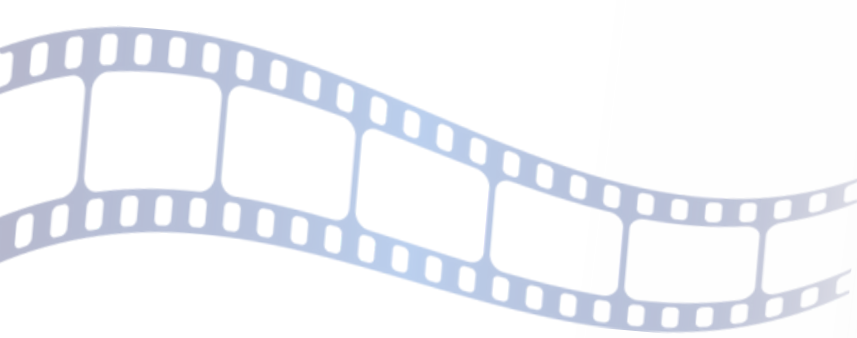
A 24-Hour Conference Desk will be located in each residence area. Guests who have questions about housing or dining should feel free to call or stop by their Conference Desk. The 24-Hour Desks can store medications requiring refrigeration (refrigerators are not supplied in all residence rooms). Bring medications in small, well-labeled containers.

Lost Keys - Residence Halls

Be sure to keep track of your keys! At check in, you will receive an envelope with all your keys, use this as a handy resource to gather them all to turn in at check out. **Keys must be returned at check-out; charges will be assessed for unreturned keys (up to \$150).** If lost keys are found, turn them in to one of the 24- hour residence hall desks or to the OM information desk.

Responsible for your own belongs

Iowa State University, Ames Hotels and Creative Competitions, Inc. shall assume no responsibility for theft, destruction or loss of money, valuables, or other personal property belonging to Odyssey of the Mind participants, for any reason. Please inform your team members to keep their room doors locked at all times, and do not leave valuables in public areas.



Dining

Dining Centers

Teams will be assigned to a specific dining center for your meals. All persons who have purchased Odyssey of the Mind housing package will be issued a color-coded wristband allowing them into the appropriate dining center. Meals typically include a selection of entrees, hot and cold side dishes, salad bar, fresh fruits and vegetables, and a variety of desserts and beverages. ISU Dining may choose to substitute some meals as pick-up-and-go meals when appropriate (notices to be shared at arrival).

Off Campus Dining

In addition to the meals offered as part of your package, Ames offers a variety of dining options in the community. If your plans include dining off-campus, visit DiscoverAmes.com for options.

Guest Meals

Individual guest meals can be purchased at the entrance of the dining center or at the Memorial Union.

Convenience stores are located within the residence facilities and on the ISU campus. They carry a wide variety of beverages, snacks, ISU souvenirs, cards for residence hall washers and dryers, laundry supplies and personal care items.

Please note that on Iowa State campus, dining centers, Memorial Union, and Convenience Stores are **cash-less; cards are only accepted for payment.**

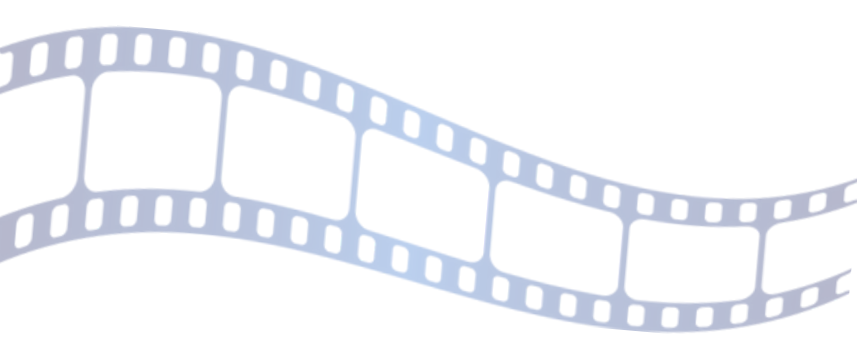


Special dietary needs

Most of our dining centers are able to accommodate individuals with these allergens: dairy, egg, fish, shellfish, wheat, peanuts, tree nuts, and soy. When Registering, if anyone in your group has dietary allergies, please list the member's full name, contact telephone number, email address and list the allergens (see above list) for the medically-required dietary needs on the lodging & meals reservation. If you are requesting Halal or Kosher diets, please complete the form using the same process as above. Those who are unable to self-manage their dietary allergies, such as celiac disease, will be assigned to a specific dining area.

Many other dietary needs or preferences (such as for those who have diabetes; are vegetarians, etc.) can be accommodated simply by choosing appropriately from the wide variety of choices that will be available at each meal. These types of needs should not be listed on the lodging and meals reservation.

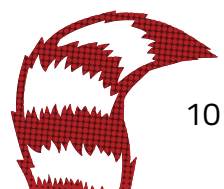
Please note, ingredients used in our recipes may be produced in a facility that may contain common food allergens such as, but not limited to: dairy, egg, fish, shellfish, wheat, peanuts, tree nuts, and soy. Food served in our facilities may not be allergen free even if they are initially made with products that don't contain the allergen.

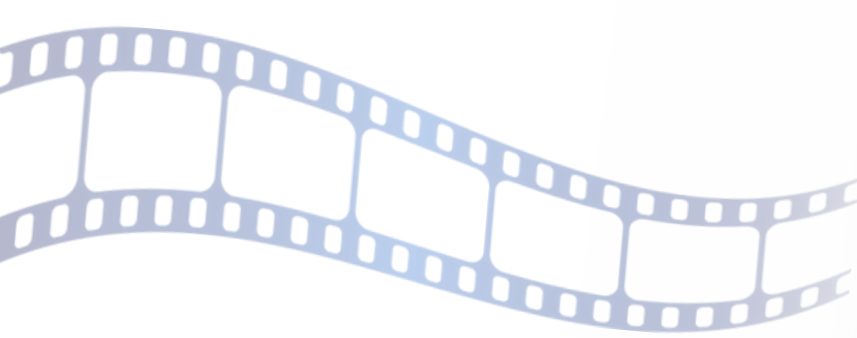


Courtesy Reminders

Department of Residence and ISU Dining

- Smoking is prohibited on all university grounds, including parking lots and in all university-owned or operated buildings, residence halls and apartments.
- Alcoholic beverages are not allowed in any Department of Residence buildings and ISU Dining facilities.
- Water guns, ball playing, etc., are not allowed indoors.
- Firearms, weapons, ammunition, fireworks, explosives, and highly flammable materials are not allowed.
- Tampering with elevators, fire alarms, and other building property is prohibited. Complete evacuation of the building is required in the event of a fire alarm.
- For safety reasons, window screens may not be removed. A charge of **\$50** will be assessed to occupant for removal.
- Guests must present their wristbands at all meals served within the ISU Dining facilities. Food and beverages may not be carried out of the dining rooms (for example, no filling of water bottles, coolers and mugs). Shirts and shoes are required in the dining center; swimwear and sleepwear are not acceptable attire.
- Guests shall not engage in conduct which is disruptive to other guests or University programs. Chaperones are responsible for the conduct of minors at all times.
- Quiet hours are from 11:00 p.m. to 8:00 a.m. Noise that can be heard outside of a closed door may be considered too loud for your neighbors at any time.
- Participants are not allowed in Department of Residence areas which are not assigned to their group unless accompanied by a responsible host registered for that area.
- Always lock your door and take your keys even if you leave for “just a minute”.
- Never leave suitcases/belongings unattended and make sure your belongings are clearly marked.





Activities on Campus

Creativity Festival

Have some fun at the Creativity Festival! There is a wide variety of interactive booths, Arm and Hammer activities, entertainment, OMER's pin collection, creative challenges and more! Don't forget to stop by the Odyssey Angels booth and meet the 2024 Odyssey Angels!

Location:

Lied Recreation Center

Hours:

Wednesday, May 22 – 12:00 pm – 5:00 pm

Thursday, May 23 – 9:00 am – 5:00 pm

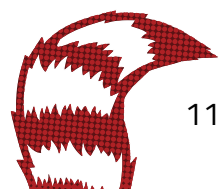
Friday, May 24 – 9:00 am – 12:00 pm

International Festival

Teams from several other countries are represented at World Finals. Come support those teams and their participants by purchasing items that they brought from their homeland. The International Festival will be held at the Creativity Festival during the following hours:

Thursday, May 23 - 11:00 am – 5:00 pm

Friday, May 24 - 9:00 am – 2:00 pm



Iowa State University Recreation Facilities

State Gym - Gymnasium - volleyball, basketball, rock climbing wall

Cost: Free; included with package

- Wednesday - 11:30 am to 5:30 pm; 9:00 pm – 10:30 pm (Division 3 & 4 only)
- Thursday - 11:30 am to 5:30 pm; 9:00 pm – 10:30 pm (Division 3 & 4 only)
- Friday – 11:00 am to 4:00 pm

State Gym - Pool - swimming

Cost: Free; included with package

- Wednesday - Noon- to 5:30pm; 9:00 pm – 10:30 pm (Division 3 & 4 only)
- Thursday - Noon- to 5:30pm; 9:00 pm – 10:30 pm (Division 3 & 4 only)
- Friday - 11:00 am to 4:00 pm

Team members during OM registration should have provided to OM the medical release form during registration. Towels, racquets, basketballs, etc. may be checked out at the recreation centers.

Cy-Bowl - bowling & billiards

Cost: Free; included with package

- Thursday - 1:00 – 4:00 pm
- Friday - 1:00 – 4:00 pm

Iowa State Creamery

Come visit the ISU Creamery for a sweet treat.

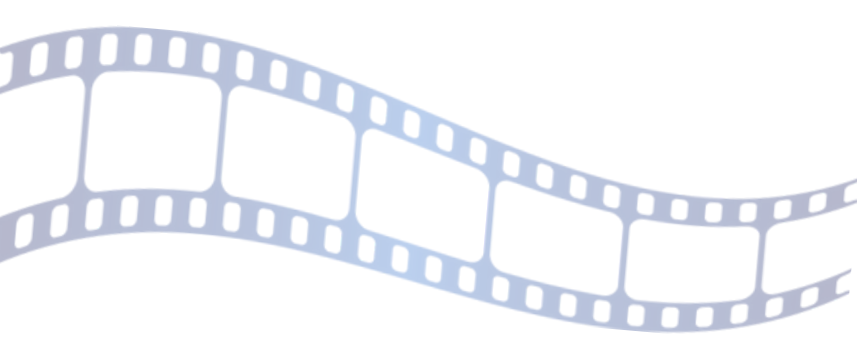
Location: Food Science Building, Room 2955

Cost: Not included; additional \$ required | <https://www.creamery.iastate.edu>

Reiman Gardens

Spring is in the air at Reiman Gardens, a 17-acre public botanical garden with a tropical plant conservatory, Butterfly Wing, annual displays, seasonal events, and the world's largest concrete gnome. May is a beautiful time to visit the gardens! But any time of year, you will be amazed by the fluttering of up to 800 live butterflies in the Butterfly Wing, representing as many as 80 different species, including the huge Madagascar Moon Moth and the stunning Blue Morpho. While you're there, you may even see butterflies and moths emerging from their chrysalises.

Cost: Not included; additional \$ required | reimangardens.com



Discover Ames

Located in the heart of the Midwest, Ames, Iowa is a thriving city of 66,000 people. Named one of the best college towns in America by 24/7 Wall Street, Ames is the perfect location for Iowa State University. The innovative culture of the ISU campus is matched by the vibrancy and small-town charm of Ames. Don't miss Downtown Ames, Reiman Gardens, our exceptional restaurants, Ada Hayden Heritage Park, and many other attractions and outdoor spaces.

There's so much to explore in Ames! After you've arrived and all your pins are traded, what should you do? Check out these ideas:

Go Downtown

Downtown is the beating heart in the center of Ames. Discover downtown's unique, independent shops and restaurants, festivals and special events, live music, and so much more! Don't miss the farmers' market when you're in town for the World Finals, and be sure to check out downtown's many shops and restaurants, including Dog-eared Books, Marmalade Moon, and RAYGUN.

Explore Campustown

Location, location, location! Just across Lincoln Way from the ISU campus, you'll find restaurants, coffee shops, essential shopping, a thriving nightlife, student housing, outdoor events ... and a very cool vibe. Don't miss out on these Campustown favorites: Dogtown University and Barefoot Campus Outfitter (for Cyclone gear), and Blaze Pizza, Café Beaudelaire, Bar La Tosca/Stomping Grounds, and Pizza Pit Extreme (for sustenance). You're sure to get the full collegiate experience, no matter where you go.



Get outside

Ames is known for its recreational opportunities. With four golf courses, a park-like ISU campus, bike paths for miles, the lake at Ada Hayden Heritage Park, an outdoor aquatic center, and impressive system of city parks, it's time to get outdoors! Drive a few miles west of Ames and you'll find Ledges, one of Iowa's most popular state parks, as well as year-round activities at Seven Oaks.

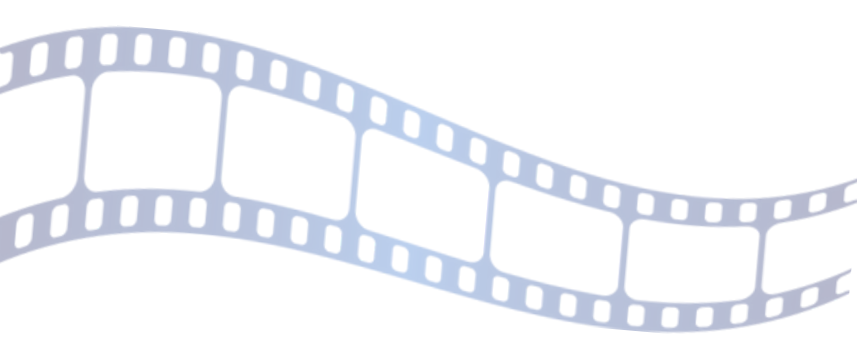
Experience art and history

Iowa State is home to one of the largest campus art programs in the United States. Much of that art can be seen as you wander the grounds or explore campus buildings. But be sure to check out the art museums – Brunnier Art Museum, Christian Petersen Art Museum, and Farm House Museum – and the Anderson Sculpture Garden. In downtown Ames, you can visit the Ames History Museum and the Octagon Center for the Arts.

Enjoy sweets and treats

Sometimes you just need something sweet! Ames satisfies your cravings in a big way. Try the candy-bar-inspired sundaes at Hickory Park, European-style chocolates (and the BEST gelato) at Chocolaterie Stam, Iowa-State-themed ice cream on campus at the ISU Creamery, peanut butter pie at Aunt Maude's, monster cookies at Cookies, etc., and ridiculously delicious pastries and desserts at The Café and Provisions Lot F.

Discover all that Ames has to offer at [DiscoverAmes.com](https://www.discoverames.com)



Hilton Coliseum

Clear Bag Policy

The Iowa State Athletics Department has a clear bag policy for all ticketed events.

The following bag types are allowed:

- Plastic, vinyl, or PVC clear totes that do not exceed 12x6x12 inches and do not have a logo larger than 4.5x3.5 inches;
- One-gallon clear plastic freezer bags (i.e. Ziploc or similar);
- Small clutch bags no larger than 6x9 inches;
- Exceptions will be made for bags containing items required for medical, family, or child care.

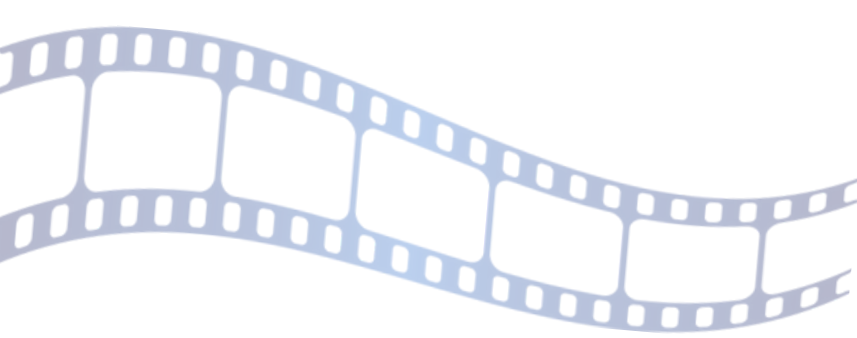
Permitted Items:

- Items required for medical, family, or childcare needs
- One 20oz. unopened or empty bottle of water per person

Prohibited Items include, but are not limited to:

- Alcoholic beverages
- Artificial noisemakers
- Backpacks, fanny packs, purses (or any bag that is not clear)
- Cameras (a lens less than 6 inches is permitted in the Coliseum)
- Chairbacks or stadium seats
- Coolers or containers
- Beach balls
- Food and beverages
- Pets (with the exception of service animals used by disabled guests)
- Strollers
- Umbrella
- Video cameras
- Weapons
- Tools, razor blades, scissors, etc.
- Sealed packages of any kind, including gifts
- Laser pointing devices, flashlights, or glowsticks
- Selfie sticks, telescopic devices, tripods, or camera poles
- Hazardous items including, but not limited to, fuels, torches, lighter fluid, chemicals, paint, batteries, or aerosols





Float and Banner Parade

Guidelines

Load-in:

Floats can be delivered to Hilton East Loading dock on Wednesday, May 22 during prop storage hours.

Floats will not be allowed into Hilton prior to Wednesday morning; the space is needed for Opening Ceremony line-up on Tuesday evening.

Float Assembly:

Assembly of floats can occur on Wednesday, May 22 during prop storage hours.

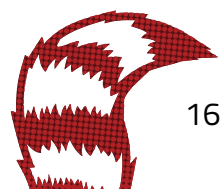
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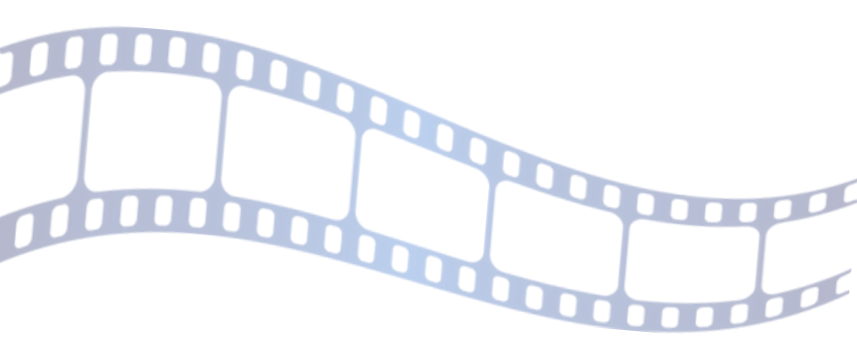
Can not exceed 12' tall or 12' wide for each section (in order to get onto floor through bleachers from back tunnel)

Line-up/Parade:

Wednesday, May 22 | 6:45 pm - 9:00 pm

- Line-up: 6:45 pm (with assembled floats) in Hilton East tunnel
- Parade: 7:30 - 9:00 pm





Health Services

Thielen Student Health Center

The Thielen Student Health Center is located on the corner of Union Drive and Sheldon (west edge of campus, directly west of Beyer Hall, across the street from State Gym). The phone number is 515.294.5801. Fees will be billed to the participant or their insurance company. **For minors seeking care, you must have medical release/insurance information with you.** If prescription medications are ordered, they may be filled at the health center pharmacy, if open, or at a local commercial pharmacy. The pharmacy will bill your pharmacy benefit plan if you provide them with that information.

The Thielen Student Health Center is open during the following hours:

- Monday, May 20 – 7:30 am – 4:00pm
- Tuesday, May 21 – 7:30 am – 4:00 pm
- Wednesday, May 22 – 8:30 am – 4:00 pm
- Thursday, May 23 – 7:30 am – 4:00 pm
- Friday, May 24 – 7:30 am – 4:00 pm

Locate Thielen Health Center on ISU Map:

<https://www.fpm.iastate.edu/maps/?>

[layer=buildingnames&ycenter=2188&xcenter=1583&zoom=2&markers=1&yshow1=2178&xshow1=1108&popup1=Thielen%20Student%20Health%20Center](https://www.fpm.iastate.edu/maps/?layer=buildingnames&ycenter=2188&xcenter=1583&zoom=2&markers=1&yshow1=2178&xshow1=1108&popup1=Thielen%20Student%20Health%20Center)



McFarland Clinic Ames

Urgent Care

The McFarland Urgent Care Clinic provides care for acute, non-emergent health problems or injuries that require immediate attention. The urgent Care Clinic is available during evenings and weekends by appointment only. You do not have to be an established McFarland Clinic patient to be served in the Urgent Care Clinic. To schedule your same-day appointment at the McFarland Urgent Care Clinic, please call 515.956.4044.

The Urgent Care Clinic is located at 3815 Stange Road, Ames, IA
<https://www.mcfarlandclinic.com/communities/ames/mcfarland-urgent-care>

Express Care

McFarland Clinic offers same day and next day appointments for common illnesses, and is available inside both Hy-Vee Grocery Store locations in Ames.

Hy-Vee Lincoln Center - 640 Lincoln Way, Ames, IA
Hy-Vee West Ames - 3800 Lincoln Way, Ames, IA

Hours of Urgent Care and Express Care

- Monday through Friday: 9:00 am - 7:00 pm
- Saturday and Sunday: 8:00 am – 4:00 pm

<https://www.mcfarlandclinic.com/specialties/express-care>

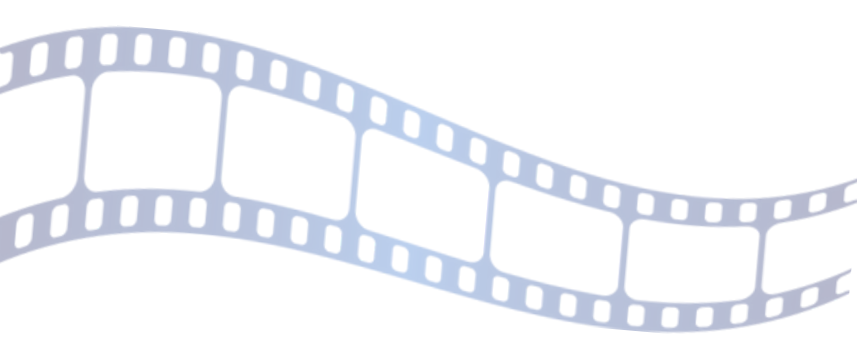
Mary Greeley Medical Center (MGMC)

Medical care also is available through the emergency room of MGMC at 1111 Duff Ave, Ames, IA
<https://www.mgmc.org/>

First Nurse phone line

First Nurse is a free health-information community service that allows you to speak with a specially trained registered nurse. Available 24 hours a day, 7 days a week.

Call 1-515-239-6877 or toll-free at 1-800-524-6877



Parking

Residence Area Parking

Teams living in residence housing on campus will be able to park in assigned areas within easy walking distance of their living area.

General Parking

Those not staying in residence housing on campus should park at the Iowa State Center. There is no charge for parking in this area. The shuttle transfer station is located on the West side of C.Y. Stephens Auditorium near Lot F. The free shuttle is provided to central campus. Additional parking adjacent to central campus is available at the Memorial Union parking ramp with an hourly charge. Normal restrictions apply to fire lanes, spaces marked “handicapped parking,” and spaces reserved for service vehicles. Other university lots are assigned to university staff. Please take care to avoid restricted areas.

Charter coaches

If your team is chartering a coach to bring you to Ames, please make the following arrangements with your driver. When on campus, the charter should park in the general lots at the Iowa State Center. At registration, pick up information on permitted pick up/drop off locations on campus. Parking is not allowed for buses on central campus, and waiting times are limited. Be sure to exchange cell phone numbers with your driver in case either your driver or the team need to make arrangements for an alternate meeting place.

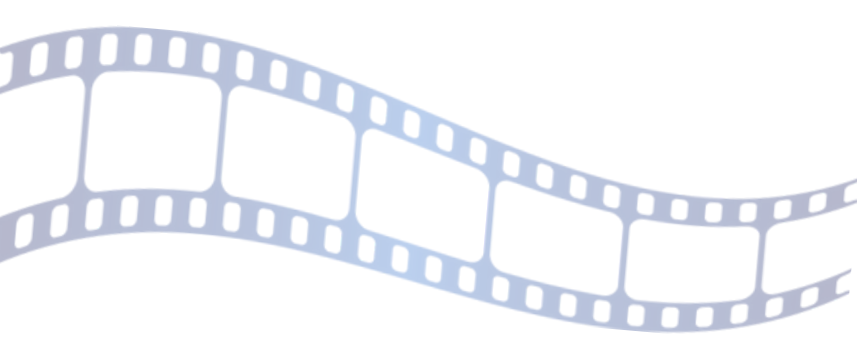


CyRide

CyRide, the city's public transit system, will operate a free bus service throughout the competition connecting the residence areas, central campus, and the Iowa State Center. CyRide also will offer free rides throughout Ames for Odyssey of the Mind participants and coaches wearing their wristbands. CyRide will be operating during the following hours:

Monday, May 20	TBA
Tuesday, May 21	TBA
Wednesday, May 22	TBA
Thursday, May 23	TBA
Friday, May 24	TBA
Saturday, May 25	TBA

*TBA - please check back on updated parking and CyRide information in the weeks leading up to OM.



Prop Details

PREPARING YOUR SHIPMENT

Props may arrive between May 1 – Friday, May 17, 2024.

Pack props in cartons. All cartons must measure no more than 32" wide X 72" tall and must be less than 8' long.

Larger cartons must be constructed to allow for forklift use (see illustrations below). Any oversized crates received will be held at ISU Central Receiving and the team will be responsible for delivery to the competition site.



GOOD CRATING:

Offers durability and maximum protection.

Must be easy to move with a forklift or pallet jack.

Preferably uses a 4-way pallet as a base.

Uses Screws to secure - not nails.



Props - continued

- Fill out (type or print legibly) the enclosed shipping label completely and attach the label securely to EACH carton
- Each carton shipped must be clearly marked and labeled with the official shipping label provided in this packet whether they are shipped by you or a third party.
- When shipping multiple cartons, mark each piece (i.e. – Box 1 of 3, Box 2 of 3, Box 3 of 3)
- Cartons require member's name and number, address, mobile phone, e-mail, Problem name and division, and it must be shipped to the address provided on the shipping label.
- DO NOT PUT PROPS FOR MORE THAN ONE PROBLEM IN THE SAME CARTON/CRATE
- Props will be accepted beginning May 1, 2024
- Bring tools to open and reassemble your props. Iowa State University is unable to supply tools.

Shipping Your Props

ALL shipments must be prepaid. ISU Central Receiving will not accept any shipments arriving freight collect or COD. Be sure to obtain a tracking number from your carrier for each carton/crate shipped.

Full Truckload Prop Shipping

Full truckload shipments shall be loaded by Problem. Please have the carrier provide a manifest to ISU Central Receiving upon arrival.

International Prop Shipping

ALL shipments must be prepaid. ISU Central Receiving, Odyssey of the Mind, and Iowa State University are NOT the importer of record. ISU Central Receiving, Odyssey of the Mind and Iowa State University are not responsible for customs clearance, brokerage, taxes, duties or any other fees. The shipper must provide their own broker for customs clearance. ISU Central Receiving will not accept any shipments arriving freight collect, COD or requiring payment of fees.

Shipment Tracking

Check your carrier's website to see if your shipment has been delivered to Iowa State University Central Receiving. You may check the Iowa State University tracking website to see the status of where your prop is located at ISU:

<https://isu.sclintra.com/OTM>

Props will be grouped according to problem and division and delivered to the designated prop storage area near each competition site by Tuesday, May 21.

While you are here

A Prop Information booth will be available Monday and Tuesday during registration at Sukup End Zone Club. On Wednesday and Friday, the Prop Information booth will be at the Memorial Union in Rom 2530.

Should your shipment not be in the designated storage area, please visit the ISU prop tracking website: <https://isu.sclintra.com/OTM> or call 515.230.1308.

Unloading at Competition Sites

For props that travel with you, participants must load and unload their own props. Designated loading/unloading zone information will be available at team check in.

Prop Return Shipments

Teams who wish to ship materials home must register such request with the ISU Prop Information booth for proper guidance. All teams are responsible to pre-arrange for PREPAID OR C.O.D shipment of any materials requiring return. All returns must be properly packaged and have a prepaid return shipping label AND an orange ISU "RETURN" label attached to each carton. A completed Bill of Lading (BOL) must be attached to the carton/crate(s) for all freight returns.

Props requiring return should be left in the prop storage rooms to allow for ISU Central Receiving to pick up and stage for carrier pick up at Central Receiving. Do not request a carrier pick up at the prop storage location. Schedule return shipments with your carrier after June 1.

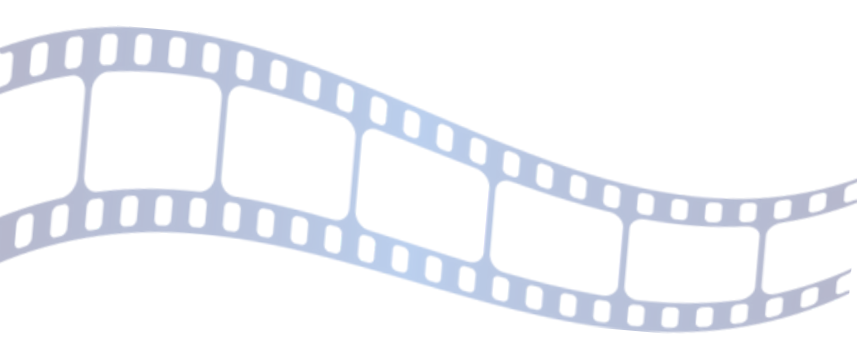
Carrier pick up location:

Iowa State University
Central Receiving Facility
2105 East Lincoln Way
Ames, IA 50010

Shipping hours: 8:00 AM-3:00 PM CST, M-F, full loading dock access

ISU Central Receiving, Odyssey of the Mind and Iowa State University will not be responsible for overages or shortages of payment and/or damage to return shipments.

Deadline to have return shipments registered with Prop Info Booth and properly packaged/labeled is NOON, Friday, May 24, 2024.



Check List

Before your team leaves home

- Have each team member fill out a medical release form and insurance information form and have it signed by a parent/guardian. Provide a copy to your coach, and keep one with you!
- Ship props between May 1 and May 17. Don't forget to attach the shipping label to each separate shipping item/package. Include only items for one problem and division in each package. Must abide to container sizes.
- Leave a list of all team members and chaperones' names and any cell phone numbers with family members.
- Pack clothes for recreational activities, such as a bathing suit, towel and tennis shoes.
- Leave the emergency number with family members. In the event of an emergency at home, family members should call ISU Police at 515.294.4428.
- Check on your props: go to isu.sclintra.com/OTM.
- Bring extra pillows if needed (you'll receive only one in residence housing) and universal plug-ins if coming from outside the US.

Once you arrive

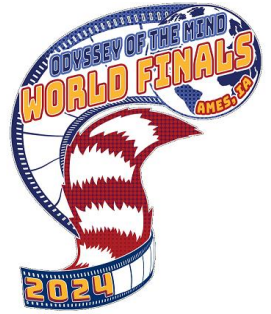
- Check in at Sukup End Zone Club
- Check on your props at the prop information table at Registration on Monday and Tuesday, or at the Memorial Union Information Desk on Wednesday, Thursday, and Friday.
- Locate assigned residence area, hotel, and dining center.
- Stop by the Info Desk in the Memorial Union if you need information after arriving on campus.
- After your arrival, have your team members give family members at home their housing location and front desk phone number.
- Rock climbing release forms are taken at the time of use in the recreation center.



ODYSSEY OF THE MIND WORLD FINALS 2024

SHIP TO:

**Iowa State University
Central Receiving Facility
2105 East Lincoln Way
Ames, Iowa 50010**



Attention: Corey Bickelhaupt
Phone: (515) 294-1804

CARTON _____ OF _____

Membership Name (School): _____

Membership Number: _____

Address: _____

City _____ State _____

Contact Phone Number: _____ Email _____



PROBLEM 1 : Drive In Movie	
PROBLEM 2 : AI Tech-NO-Art	
PROBLEM 3 : Opening Night Antics	
PROBLEM 4 : Deep Space Structure	
PROBLEM 5 : Rocking World Detour	



DIVISON I	
DIVISON II	
DIVISON III	
DIVISON IV	

*****Please make duplicate copies of this label and attach to all items being shipped*****

REMEMBER: Include only items for one Problem & Division in each container!

THIS CONTAINER MUST BE ABLE TO FIT THROUGH A STANDARD DOORWAY, 32"x72"

SHIPMENTS WILL BE ACCEPTED MAY 1-17, 2024

Consent for Services and Communication

Medical & Psychiatric Services • Email & Text

I, the undersigned, expressly consent to my (the patient's) medical treatment, including:

1. I authorize the healthcare professionals of Thielen Student Health Center (TSHC) and their designees and business associates, to administer medical tests, diagnostic procedures, and perform treatment, as considered medically or therapeutically necessary.
2. I understand that TSHC may share medical information with the health insurance company(ies) I have identified as providing me with coverage, as may be necessary to process claims for medical services rendered to me.
3. I authorize payment of health insurance benefits to TSHC for medical services rendered to me.
4. I understand my continued treatment at TSHC is contingent on enrollment at Iowa State University (ISU). Prior to graduation or leaving ISU, I agree to cooperate with my TSHC treatment team to transfer my care, if they request.
5. I understand that more detailed information about my rights as a patient, and the way my medical information may be used or released, is described in TSHC's *Notice of Privacy Practices (NPP)* and that TSHC's *NPP* has been made available to me.

For psychiatric treatment, where applicable, I agree and understand that:

1. Treatment may include prescription and monitoring of psychotropic medications, lab monitoring, referral, psychoeducation, sleep hygiene, brief psychotherapy, and other necessary treatments.
2. I acknowledge TSHC cannot guarantee me specific results of psychiatric tests, treatments, or any other services rendered.
3. I understand my psychiatrist and/or pharmacist will provide me with information about known side-effects of any medication administered or prescribed.
4. I am aware there are exceptions to confidentiality of psychiatric records, as described in the NPP. These include but are not limited to:
 - The TSHC staff work as a team. My psychiatrist and psychiatric nurse may consult with another TSHC psychiatrist or family practice provider to provide me with the best possible care.
 - If I pose a threat of harm to myself and/or others, TSHC will take whatever steps are required or permitted by law to help prevent the harm from happening.

For phone, email, and text messaging I agree and understand that:

1. TSHC will use the contact information I have provided the ISU Office of the Registrar, including phone, address and email address.
2. TSHC may leave detailed appointment, medical care, test results, and billing information on voicemails at the phone number I provide to the ISU Office of the Registrar so long as the voicemail identifies me as the owner. Detailed messages will not be left on unidentified devices.
3. For my security and convenience, TSHC offers to communicate with me via encrypted email, including communications containing personally identifiable health information. Encryption best protects my health information. Encrypted email sent to my ISU sponsored email account will not look different from any other email. TSHC strongly recommends that email communications be sent from and received via my ISU sponsored email account only and not auto-forward to an unsecured or third-party system.
4. For my convenience, TSHC also offers me a choice of receiving text messages to remind me of upcoming appointments and/or care coordination activities. TSHC limits information sent via text message to the minimum necessary.
5. I also understand that:
 - TSHC considers all patient medical information as confidential. However, email users should never consider electronic communications to be entirely private or secure.
 - TSHC strongly recommends that email communications be sent from and received via my ISU sponsored email account.
 - I should NOT use email for any emergency situation or when an immediate or urgent response is needed.
 - I have the choice to "opt out" of receiving communications from TSHC via email and/or text.

Further, I agree and understand that:

1. I may be contacted for additional information regarding my health care or insurance coverage by TSHC.
2. I am responsible for, and agree to pay, all charges that exceed or are not covered by university student health fees and/or my health insurance coverage.
3. I understand that the unpaid medical charges will be transferred to the university billing system (U-Bill) and I may be contacted by ISU Accounts Receivable, if the charges remain unpaid.
4. I intend this consent to remain in effect, so long as I am a student at ISU. However, I understand I may withdraw this consent in writing.
5. My withdrawal will not be effective for actions already taken (or in the process of being taken) by TSHC.
6. If I am under age 18, my parent or legal representative must sign this form consenting to medical care on my behalf with the exception of the following types of healthcare that by Iowa law I am able to consent for myself:
 - Emergency Care
 - Contraceptive Services
 - HIV/AIDS Care
 - Sexually Transmitted Infection prevention, diagnosis & treatment
 - Substance Abuse Treatment
 - Tobacco Cessation
 - Victim Medical and Mental Health Services

Patient's Printed Name

Today's Date (MM/DD/YYYY)

Patient's Date of Birth (MM/DD/YYYY)

Patient's University ID#

Signature of Patient

Signature of Legal Representative (if patient under age 18) and
Relation to Patient (e.g., Mother, Father, Guardian, etc.)

Terms of Acceptance and Signature: I accept and understand that by typing my name here, I am signing this Agreement electronically. I agree and understand that my electronic signature is the legal equivalent of my handwritten signature and that I am legally bound by the terms contained in this document.

or email to SHCReco@iastate.edu



MINORS ONLY ACKNOWLEDGMENT OF RISK – CLIMBING WALL

I HEREBY ACKNOWLEDGE and agree that the sport of rock climbing and the use of the Climbing Wall located in the Lied Recreation Athletic Facility or State Gymnasium, Iowa State University (hereinafter referred to as the CLIMBING WALL) has *inherent risks*. I have full knowledge of the nature and extent of all the risks associated with rock climbing and the use of the Climbing Wall, including, but not limited to:

- All manner of injury resulting from falling off the Climbing Wall and impacting against rock faces and projections, whether permanently or temporarily in place, or the Climbing Wall floor;
- Rope abrasion, entanglement and other injuries resulting from activities on or near the Climbing Wall such as, but not limited to climbing, belaying, rappelling, lowering on rope, rescue systems, and any other rope techniques;
- Injuries resulting from falling climbers or dropped items, such as but not limited to ropes or climbing hardware;
- Failure of climbing equipment such as ropes, slings, harnesses, climbing hardware, anchor points, or failure of any part of the Climbing Wall Structure.

I further acknowledge that the above list is not inclusive of all possible risks associated with the use of the Climbing Wall and that the above list in no way limits the extent or reach of this release and covenant not to sue. I understand that the inherent risks involved in a climbing wall activity cannot be eliminated.

LIABILITY RELEASE

In consideration of the named minor's use of the Climbing Wall, I, _____, the parent or guardian of _____, do hereby RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE Iowa State University, the Outdoor Recreation Program, the Board of Regents of the State of Iowa, the State of Iowa, its officers, servants, agents, or employees, (hereinafter referred to as RELEASEES) for any liability, claim, and/or cause of action arising out of or related to any loss, damage, or injury, including death, that may be sustained by me, or to any property belonging to me.

In consideration of the named child's use of the CLIMBING WALL, I, the undersigned parent or guardian of the named child, agree to INDEMNIFY AND HOLD HARMLESS the RELEASEES whether injury or damages is caused by my negligence, the negligence of the RELEASEES or the negligence of any third party from any loss, liability, damage or costs, including court costs and attorneys' fees, that RELEASEES may incur due to my use of the CLIMBING WALL.

- It is my express intent that this RELEASE and HOLD HARMLESS AGREEMENT shall bind the members of the child's family, heirs, assigns and personal representative and shall be deemed as a RELEASE, WAIVER, DISCHARGE and COVENANT NOT TO SUE the above-named RELEASEES.
- I hereby further agree that this Participation Agreement, Release, Assumption of Risk, Waiver of Liability and Hold Harmless Agreement shall be construed in accordance with the laws of the State of Iowa.
- If the named child deviates from any aspect of the planned climbing wall activity, such deviation is purely voluntary and the RELEASEES shall not be liable for any injuries resulting or arising out of such deviation.
- I understand that by participating in the specified activity I will ASSUME THE RISK of injury and damage sustained by the named child from the risks and dangers that are inherent in use of the CLIMBING WALL.

I certify that the child's birth date is _____ and is _____ years of age. I further certify that the child is in good health and has no physical limitations that would preclude his/her safe use of the climbing wall. My child has been instructed in the safety rules for the ISU Climbing Wall and agrees to abide by them.

I further certify that I am the parent or guardian of the named child and that I am of lawful age (18 years or older) and otherwise legally competent to sign this agreement. IN SIGNING THIS RELEASE, I ACKNOWLEDGE AND REPRESENT that I have read the foregoing ACKNOWLEDGEMENT OF RISK- CLIMBING WALL AND LIABILITY RELEASE, understand it, and sign it voluntarily on behalf of the named child.

Participant Name: _____

Parent or Guardian Name: _____

X Parent or Guardian Signature: _____ **Date:** _____