

DISCOVER AMES SERVICES:



RFP preparation

Arrange site visits

Identify hotel accommodations

Assist in venue selection

Resource for local vendors

- Catering
- Transportation
- Event rental services

Volunteer recruitment

Assistance with group activities

Tour ideas & itineraries

Equipment lending

Staffing assistance with our Ambassadors

- Assistance at registration tables
- Direct participants at event venues
- Communicate instructions and information to event attendees
- Serve as a tour 'host'
- & much, much more

Welcome materials & tools

- Promotional materials
- Support letters/welcome remarks
- Welcome bags
- VIP bags
- Maps - Ames/ISU, custom
- Discover Ames welcome table

Event marketing

- Pre-event mentions to our partners
- Social media mentions
- Event planning consultation

**FIND OUT
HOW WE CAN
HELP YOU!**



Kim Abels

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